



**Committee:** OVERVIEW AND SCRUTINY COMMITTEE

**Date:** WEDNESDAY, 6 DECEMBER 2023

**Venue:** MORECAMBE TOWN HALL

**Time:** 6.00 P.M.

Councillors are reminded that as Members of Overview and Scrutiny they may not be subjected to the Party Whip, which is prohibited under the Lancaster City Council Constitution.

## AGENDA

**1. Apologies for Absence**

**2. Minutes**

Minutes of the Meeting held on Wednesday, 15<sup>th</sup> November, 2023.

**3. Items of Urgent Business authorised by the Chair**

**4. Declarations of Interest**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

**5. Discussions with the Cabinet Member with Responsibility for Environmental Services**

The Cabinet Member with Responsibility for Environmental Services has been invited to the meeting to discuss her Portfolio.

**6. Work Programme Report (Pages 3 - 5)**

Report of Chief Officer – Governance.

## **7. Forthcoming Key Decisions**

The List of Forthcoming Key Decisions can be viewed [here](#)

### **ADMINISTRATIVE ARRANGEMENTS**

#### **(i) Membership**

Councillors Brett Cooper (Chair), Jack Lenox (Vice-Chair), Suhir Abuhajar, Martin Gawith, Chris Hanna, Paul Hart, Abi Mills, Sue Penney and John Wild

#### **(ii) Substitute Membership**

Councillors Martin Bottoms, Hamish Mills and James Sommerville

#### **(iii) Queries regarding this Agenda**

Please contact Jenny Kay, Democratic Support - email [jkay@lancaster.gov.uk](mailto:jkay@lancaster.gov.uk).

#### **(iv) Changes to Membership, substitutions or apologies**

Please contact Democratic Support email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk).

MARK DAVIES,  
CHIEF EXECUTIVE,  
TOWN HALL,  
DALTON SQUARE,  
LANCASTER, LA1 1PJ

Published on Tuesday, 28<sup>th</sup> November 2023.

**OVERVIEW AND SCRUTINY COMMITTEE****Overview and Scrutiny Committee – Work Programme****6<sup>th</sup> December 2023****Report of Chief Officer - Governance****PURPOSE OF REPORT**

To consider the Work Programme report.

**This report is public.**

**RECOMMENDATIONS**

- (1) That Members note the updated Work Programme, as detailed in Appendix A.
- (2) That the Committee consider the updates below.

**1. Introduction**

The Committee is responsible for setting its own annual Work Programme within the terms of reference, as set out in the Council's Constitution.

Members are requested to consider and note the updated Work Programme attached at Appendix A that has been produced and consider the updates set out below.

**2. Updates****2.1 Fair Tax Motion**

The Chief Executive has suggested that the Chair meet with Senior Leadership Team to discuss the resources required for this piece of work and how it should proceed.

**2.2 Tenant Satisfaction Measure Outcomes**

The Council's Senior Leadership Team has suggested that the Committee is given an update on Tenant Satisfaction Measure Outcomes. As part of the new housing regulation regime, from Spring / Summer 2024, registered social housing providers will be required to submit data about their performance alongside the outcome of a tenant satisfaction survey on an annual basis. This will be used to benchmark housing providers across a national picture.

The Council Housing Team undertook this survey over the summer and seek to present the findings alongside an accompanying action plan to Overview and Scrutiny for information / comment. This will be brought to the January 2024 meeting.

**RELATIONSHIP TO POLICY FRAMEWORK**

There are no direct implications as a result of this report.

**CONCLUSION OF IMPACT ASSESSMENT**

**(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)**

There are no direct implications as a result of this report.

**LEGAL IMPLICATIONS**

The Overview and Scrutiny Committee has overall responsibility for the performance of all Overview and Scrutiny functions (under the Local Government Act 2000) on behalf of the Council and ensuring its effectiveness.

Overview and Scrutiny Procedure Rule 9 (a) advises that the Overview and Scrutiny Committee and Budget and Performance Panel will be responsible for setting their own Annual Work Programme within the Terms of Reference set out in Part 2, Section 5, 9 and 10 of the Constitution.

**FINANCIAL IMPLICATIONS**

There are no financial implications as a direct result of this report.

**OTHER RESOURCE IMPLICATIONS, such as Human Resources; Information Services; Property; Open Spaces:**

None.

**SECTION 151 OFFICER'S COMMENTS**

The S151 Officer has been consulted and has no comments to add.

**MONITORING OFFICER'S COMMENTS**

The Monitoring Officer has been consulted and has no further comments to add.

**BACKGROUND PAPERS**

None.

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**Appendix A - Overview and Scrutiny Committee Work Programme 2023-2024**

<b><u>Matter for Consideration</u></b>	<b><u>Detail</u></b>	<b><u>Expected Date of Meeting</u></b>	<b><u>Outcomes</u></b>
Environmental Services	Invite Cabinet Portfolio Holder to the December meeting to discuss their portfolio – to include an update on the Grassland Management, Green Bins and a review of the Recycling Working Group.	6 <sup>th</sup> December 2023.	
Property Portfolio	<ol style="list-style-type: none"> <li>1. an update report regarding non housing property maintenance and repairs be requested to be considered in the New Year.</li> <li>2. a list of the Council's assets be circulated to the Committee.</li> </ol>	17 <sup>th</sup> January 2024.	
Tenant's Survey	Senior Leadership Team have suggested that this is presented to the Overview and Scrutiny Committee.	17 <sup>th</sup> January 2024.	
Update on LGA Peer Challenge Review regarding Planning.	Update report from the Chief Officer – Planning and Place.	17 <sup>th</sup> January 2024	
Eden Project North	Request a progress report.	2024	
Health Care meeting	That with regard to the Annual Health Care meeting, an update on the current model of the Health Care System be requested. The Committee would then consider if an annual meeting was required.	2024	
Air Quality Management Areas	Add to Work Programme for a Teams Briefing in 2024.	2024	
Flooding in Lancaster - Lancaster City Surface Water Management Plan.	<p>Request an update from County Council.</p> <p>An update from Lancashire County Council is awaited.</p>		
Cabinet – Scrutiny Protocol	Statutory guidance on Overview and Scrutiny in Local and Combined Authorities.	New Municipal Year.	